# DMGA Board Meeting

# June 29, 2023

***VCE Extension Office, Danville, VA***

***Attendees:*** *Billy Holley , Debra Bailey, Ann Sylves, Bonnie Hill, Kelly Adcock, Corey Reidel*

***Call to order-Minutes-Treasurers Report***

* The meeting was called to order at 4:00 p.m. by President, Billy Holley.
* Minutes of March 30, 2023, Board Meeting were approved. All action items from March 30 have been completed.
* Treasurers’ report - no updates or changes since June 5 DMGA meeting. Billy asked about payment to West Main Baptist Church and Kelly explained it is paid once a year.

***Membership Changes & Recognitions***

* Billy and Kelly have contacted or attempted to contact members who have not paid dues. The following have been removed from the membership rolls: Angelica Arthur, Kris Carbone, Joyce Lund, and Jaymie Wright. Jessica Driver is transferring to the Halifax Master Gardener group.
* The following have requested to be Inactive: Robert Gunnell, Kimberly Moore, Cathy Nessleroade, and Sharon Pressler. Inactive members can return within 2 years without problems and will remain on the DMGA email list.
* Corey reported that Randee Brown has completed requirements for DMGA membership. Debbie Karibian and Laura Powell have decided not to return at this time.
* Debra stated that recognition was given at the Master Gardener College for 3 of our members reaching 250 volunteer hours: Kelly Adcock, Sandy Pruitt, and Gail Thompson.

***DMGA Website***

* The Board discussed that a contact name, phone number and email should be on the DMGA website for inquires about training, etc. Brenda will have the web manager update this. It was suggested that Elizabeth Lattime be the contact since she is now looking after the website. Billy will contact her.

***Training Program***

* Six trainees will complete the Master Gardener Course in September 2023. The August 19 training session (review) will need to be rescheduled because Corey will be out of town. Suggestion was made to change this to a “Lunch meeting” with the trainee lunches paid by DMGA. The Board agreed the cost could be covered by funds budgeted for Training Awards.
* Board also discussed moving Graduation to the December Holiday Social meeting, to potentially have better attendance and to include families/guests. Bonnie and Corey will contact trainees about these changes.
* Information on the 2024 Training Class is posted on the DMGA Website and on Facebook.
* Offering a scholarship for the Training Course in 2024 was discussed; the Halifax MG offered one several years ago for one-half of the cost. Bonnie and Billy agreed to research guidelines and application forms used by other Master Gardener groups, with further discussion to follow.

***4-H Camper Scholarship***

* DMGA had budgeted $500 for 2022-23 year, but this had not been requested or paid. Corey explained that without a 4-H agent, grant money and scholarships were not carried out as usual. The camp was held this week so too late for a scholarship. The Board discussed and a motion was made by Bonnie and seconded by Ann for DMGA to send the $500 to the 4-H Fund/Danville Extension Office for the 2022-23 Budget Year, instead of a scholarship. The motion passed by voice vote.

***Card Secretary***

* Mary Beth Holley, trainee, has volunteered to send members get-well cards and sympathy cards for immediate family members. Billy will let members know at next meeting to contact Mary Beth by email to request a card be sent.

***Committees***

* Becky Meadema has agreed to serve as Nominating Committee Chairman. Nancy Carpenter is considering serving as Social Committee Chairman.

***Programs***

* Ann updated programs - Sandy Pruitt will have the August program, “Tips for Successful Gardening”. September meeting – Corey with Civil Rights and Risk Management; October - Jessica Smith on Rain Gardens; November - Amanda Ryne on Bats; December - Holiday Social and Trainee Graduation Recognition.

***Projects***

* Brookdale Assisted Living Classes – Billy has worked with Mary Beth Holley, trainee, and the staff at Brookdale to schedule 3 classes in July. The first to set up a raised bed with perennials from the Gibson Greenhouse and the second for residents to put succulents also provided from the Greenhouse. Third is undecided.
* Debra stated that Bluebird Monitoring had been removed from the DMGA Project List.
* Ann continues to collect Seeds to be able to sell or give away packets at the Farmers Market.
* Billy reports that Brent and Becky’s Bulbs in Gloucester, VA, will give a guided 4 to 5-hour tour to any interested MG groups, for $100. Will let membership know.
* Billy also reported that Gibson school will have a new principal and STEM coordinator in 2023-24.
* Farmers’ Market – Jim Clark’s class on Tools will be July 15. Other suggestions were for a “White Board” with “Question of the Day”; community discussion groups; coloring sheets with a small prize; scavenger hunt for kids with a hand stamp or sticker as prize.
* Coloring Contest in DMGA Handbook – Debra will remind members at next meeting
* Spring to Green – Committee is making progress, has met several times. Ann was asked to contact West Main about use of their coffee urns.

***Miscellaneous***

* Ann gave the group an update on Deb Henderson’s husbands’ surgery and difficulties, asked that we remember her and perhaps send her a card.

***Meeting Notice***

* Meeting notice for July 10 along with June minutes, will be send to all current members and trainees in the next day or two, with request for someone else to help Julia Sparrow and Elizabeth Tomlin with July refreshments.

***Other: Tentative Agenda for July 10, 2023 Business Meeting:***

* Call to Order – Billy
* Minutes Approval - Billy
* Treasurers Report – Kelly
* Randee Brown membership – Billy
* Volunteer Recognition - Debra
* Programs 2023 Update – Ann Sylves
* Website and Newsletter Updates
* DMGA Project and Committee Reports - Debra
* DMGA 2023 Training Program - Corey

***Next board meeting: TBD***

***The meeting adjourned at 5:20 p.m.***

***Respectfully submitted,***

***Bonnie Hill, Secretary***

**ACTION ITEMS:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Responsibleparty** | **Description** | **DUE DATE** | **COMPLETED**  **YES OR NO/Date** | **UPDATE 7-9-2023** |
| 1 | Billy | Contact for website-E. Lattime? | July | Yes | Billy Holley will be the contact, update in progress |
| 2 | Bonnie/Corey | Changes for Training Labs and graduation-info to trainees | July |  | Email to trainees 7-9-23 |
| 3 | Billy/Bonnie | Details for 2024 Training Scholarship |  |  | Form from NVA MG group being researched |
| 4 | Kelly | 4-H Scholarship payment to Corey | July |  |  |
| 5 | Billy | Card secretary info to membership | July meeting |  |  |
| 5 | Billy | Nancy Carpenter social chairman? |  |  |  |
| 6 | Ann | West Main about Coffee Urns for STG |  |  |  |
| 7 | Bonnie | July meeting notice | June 30 | Yes |  |
| 8 | Board & Membership | Community Market Projects |  |  |  |
| 9 | Debra | Volunteer Recognition | July meeting |  |  |
| 10 | Debra | DMGA Handbook Coloring contest reminder to members | July meeting |  |  |
| 11 | Ann | Update members on DMGA educational programs | July meeting |  |  |